



## It's Time to Tidy Your Digital Space

Now that it's finally starting to feel like spring, it's the perfect time to declutter and tidy your digital spaces just like we do with our physical spaces. Not only will this bring peace and security, it will help protect your sensitive personal information from bad actors.

Here are some tips:

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- 1. Organize your passwords.** Clean up old, insecure passwords especially if you use them across multiple accounts. Consider using a password manager to securely store and generate strong passwords for all your accounts. You can check out reviews of popular password managers to find the right fit for you.
- 2. Enable multi-factor or two-factor authentication.** Add extra layers to your passwords by using this security feature whenever it's offered.
- 3. Check your phone and tablet app permissions.** Review the privacy settings of all your apps and consider uninstalling any you no longer use. Apps should only have access to information that's necessary for them to work.
- 4. Update your software.** You can also set automatic updates to make sure you're always up to date. Check all devices that you frequently use.
- 5. Backup your data.** Protect important files, photos and other things on your devices by backing them up to a separate, secure location. The 3-2-1 rule says: keep three copies of your data, save them on two different types of media, and store one copy in a separate location.
- 6. Securely dispose of old computers, phones and tablets.** Before you do, ensure that all personal data has been securely wiped by doing a factory reset. You can use this information from [the Wisconsin Department of Natural Resources](#) website to find a recycler nearby.

And remember, spring cleaning your digital life doesn't have to be limited to springtime! You can maintain a spotless digital presence year-round.

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For additional security information, you can visit [Oak Bank's Security Information](#) on our website.



## Need help with your account?

**Email:** [bank@oak.bank](mailto:bank@oak.bank)

**Call:** 608.441.6000

If your Oak Bank Debit/ATM Card has been misplaced, call 877.755.2957.

If you have misplaced your Oak Bank Visa Credit Card, call 800.423.7503.

**VISIT OAK BANK ONLINE**



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