



*You can't be the best,
if you're only the same!*

SECURITY UPDATE - JANUARY 2022

Disposing of Devices Safely

Did you recently purchase a new phone or tablet or have an old device you need to get rid of? Mobile devices, both phones and tablets, have a lot of personal information on them, such as where you work, where you live, places you visit frequently, text messages, location history (GPS), and stored passwords and pictures.

Consider using an external hard drive, flash drive or a cloud service to back up your important files before destroying your hard drive. This helps salvage important data like photos, video, music, documents and PDFs, and select emails.

Before disposing, recycling, or giving your phone to someone else, you should wipe your device by setting it back to its factory default. Doing this will restore your device to its original, factory condition without any personal data or information on it.

How to perform a factory reset:

Android Devices: Settings > Privacy > Factory Data Reset

iOS (Apple) Devices: Settings > General > Reset > Erase All Content and Settings.

Any phone or tablet with cellular capability will have a SIM (Subscriber Identity Module) card. The SIM card is what allows you to connect to your carrier's voice and/or data service. This card contains information that is tied to your account. The best option, if your carrier will allow you, is to put the SIM card from your old phone into your new phone. If that isn't possible, make sure to remove it and destroy the card.

Android devices are more complicated to wipe. You should check with the manufacturer or owner's manual to learn the best way to erase all personal data. Android devices also have the capability to put an SD (Secure Digital) Card into your device for extra storage. The SD card may contain pictures, application data, and other secure information on it. Remember to remove the card from your old device before passing on or disposing of the device. SIM cards and SD cards are relatively small and may be hidden under the battery of some phones. If you aren't going to use either of them, you should reformat or destroy them.

The COVID-19 pandemic has forced all of us to use more technology throughout our daily lives. Protect yourself and your information by disposing of your old devices securely. Please call 608.441.6000 with any questions or concerns you might have.

➤ For additional security information you can visit [Oak Bank's Security Information](#) on our website.



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